



# Half Moon Bay High School

Cabrillo Unified School District  
Lewis Foster Drive, Half Moon Bay, CA 94019  
650 712-7200 • hmbhs.schoolloop.com

## TRANSCRIPT REQUEST

**PLEASE RETURN THIS FORM TO THE OFFICE OF THE REGISTRAR**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_  
(Name used while attending HMBHS)

Mailing address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Dates of Attendance or Graduation: \_\_\_\_\_

Date of Birth: \_\_\_\_\_  
month/date/year

**TRANSCRIPTS are \$5.00 each. Please allow one week for processing & mailing.**  
**Cash or money orders only.** Please make money orders payable to *Half Moon Bay High School*

Number Requested: \_\_\_\_\_ Total Payment: \_\_\_\_\_

Send Transcripts:  Immediately  Hold for Final Semester Grades Completion

Send Transcripts to:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

List additional addresses on back

Signature \_\_\_\_\_ Date: \_\_\_\_\_

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For Office Use: Date Mailed \_\_\_\_\_ By: \_\_\_\_\_